



Internship Opportunities at the Workers' Compensation Board

The *New* New York Leaders: Student Intern Program welcomes applications from students attending undergraduate and graduate programs at colleges and universities throughout New York State (NYS), as well as NYS residents studying elsewhere. Interns work in a program area related to their field of study. The Workers' Compensation Board (Board) regularly hires Student Assistants for internships through this program, offering a variety of career interests.

How to view and apply for New York State government internships

Hosted by the Department of Civil Service, the Student Intern Program Portal (**Portal**) is a centralized location to access ALL NYS government internships. Interested students use the portal to view job descriptions, review and identify preferred internships, submit applications, and upload resumes. The **Portal** is located at nysinternships.cs.ny.gov.

To view and apply for internship positions, students **MUST** create a profile in the **Portal**.

To access the **Portal**, you will need a personal **NY.gov ID**. If you don't already have one, visit my.ny.gov to create a NY.gov ID.

Then proceed to the **Portal** to fill out your student profile. (See page 2 for 2025 internship opportunities and instructions.)

At different times, the Board offers multiple Student Assistant options with a variety of concentrations, including:

- Communications
- Finance
- Graphic Design
- Law
- Policymaking
- Research

Keep checking the Student Intern Program Portal to see the latest opportunities being offered.

Students have an opportunity to:

- Gain valuable experience
- Build portfolio pieces
- Interact with government leaders and policymakers
- Learn office skills
- Perform rewarding and meaningful work
- See what a career in NYS government is like
- Receive academic credit
- Earn money

The Board's mission: To protect the rights of employees and employers by ensuring the proper delivery of benefits and by promoting compliance with the law. Our success in fulfilling this mission relies on our employees, who bring their talents to the Board in many diverse types of roles.

Summer 2025 Board internships

Below is a list of summer internship opportunities being offered at the Board:

- **Graphic Design/Multimedia*** — 1 position
- **Communications/Administration**** — 2 positions
- **Legal***** — 6 positions

If you're interested in an internship at the Board, when filling out the student-profile selections on the Portal, choose the following for the desired position:

*Graphic Design/Multimedia

- Internship Areas: Communications/Public Relations, Health Services, Human Services
- Degree Concentrations: Communication Studies, Health Services, Liberal Arts, Public Administration, Visual/Performing Arts

**Communications/Administration

- Internship Areas: Communications/Public Relations, Health Services, Human Services, Labor Management, Public Policy
- Degree Concentrations: Communication Studies, Liberal Arts, Public Administration

***Legal

- Internship Areas: Legal Specialties/Public Policy
- Degree Concentrations: Business Administration, Communication Studies, Financial Studies, Health Services, Human Services, Legal Studies, Public Administration

Note: When searching for Board internships on the Portal, filter using the **View Option** section, please select **Workers' Compensation Board** for the agency and **All** for all other options.

Careers in NYS government

There are many benefits to working for New York State! Employees receive comprehensive compensation packages, including excellent health and retirement benefits. The Board

also offers work-life balance options, such as flexible work hours and alternative work schedules. An internship is a great way to see if a government career is a good fit for you!

Many positions (excluding internships) in New York State government require participating in competitive Civil Service examinations. The Civil Service website (cs.ny.gov) provides information on current, tentative and archived exam announcements, test guides and resource books, as well as how to apply online. Additionally, you can sign up to receive notifications of exam announcements by visiting cs.ny.gov/pio.

Educators

To stay up to date with the **New New York Leaders: Student Intern Program**, sign up for email notifications at nysinternships.cs.ny.gov/nnyl/emaillist.cfm. When you subscribe, you will receive a confirmation email, as well as future alerts.

More information

- For more information regarding the Student Intern Program, visit the FAQ page at: nysinternships.cs.ny.gov/nnyl/faq.cfm
- To contact the Department of Civil Service:
Email: nysinternships@cs.ny.gov
Phone: **(518) 473-9945**
- To contact the Workers' Compensation Board:
Email: hrm@wcb.ny.gov
Phone: **(877) 632-4996**
Visit wcb.ny.gov to learn more about the Board.



This factsheet was designed by Marissa Hogan, 2018 Summer Graphic Design intern.